my|CalPERS
READINESS TEAM

Data Element Definitions
For
State Retirement Enrollment File

Important:
This Data Element Definition document does NOT describe the file structure for the State Retirement Enrollment File. Please refer to the appropriate XSD (XML Schema Definition) file, contained in the Technical Toolkit, for the file structure. This Data Element Definition document is only intended to describe the data elements and relationships. Further information on how to use the documents and files included in the Technical Toolkit can be found in the Guide to the Technical Toolkit.

The Retirement Enrollment Reporting File Table below provides the list of data fields that Employers will be asked to provide CalPERS in the Retirement Enrollment process. The columns given below are intended to be used for the purpose of helping Employers identify the information that must be submitted, and how the information should be formatted. Each column should be interpreted as follows:

- Data Element Number – The numerical designation that corresponds with data element in the same row

- Data Element Name – The plain-English name of the information that will be required in this field

- Description of Submitted Data – A longer, more detailed description of the field including explanation of submitted data, and any conditions under which the field must be populated

- R/O/C – Indicates if the information is required, optional, or conditional

  o 'R' indicates that the data is required for the field and an error will generate if the field is not populated

  o 'C' indicates that the data for that field is required when certain conditions are met based on values in another field. Applicable conditions are located in the column of this document titled 'Description'. Information populated when not called for by a condition will be ignored. If data is missing in a Conditional field that required the data based on a condition, an error will be returned

  o 'O' indicates that the data is optional for that field. Information populated when not called for will be ignored. If data is missing in an Optional field, no error will be returned. The column titled 'Description' indicates what format the optional data must be provided in. If optional data is provided that does not meet the specified format an error will result.

- Data Type – Tells what kind of data is being dealt with. May indicate date, string, integer, or decimal
    - Except where noted, the data element cannot contain any of the following characters:

Asterisk	*	Grave	`
At sign	@	Greater than sign	>
Backslash	\	Less than sign	<
Braces	{ }	Percent sign	%
Brackets	[ ]	Plus sign	+
Caret	^	Question mark	?
Dollar sign	$	Quotation mark	"
Equal sign	=	Under score	_
Exclamation point	!	Vertical bar	|

- Field Values – A list of the data that should be provided, if applicable, or the format that the field should be populated under

- Max Length – The maximum number of characters that the field will accept

Appendix B of this document contains an analysis of the future fields in the Retirement Enrollment file, and their equivalent, if applicable, in the ACES system currently used today. Also included is a column labeled 'Change?', which states if a change in the current column is going to occur.

We do not anticipate significant changes to the file format however additional field values will be identified in the coming months. Please check the PERT webpage for the latest file format and review the information entitled *Known Inconsistencies in the Data Element Specifications* for data elements that are pending clarification through a formal change control process at this link:

http://www.calpers.ca.gov/index.jsp?bc=/employer/pert/home.xml

Also included on this website is the XML Schema Definition (XSD) that provides a sample XML data structure. Employer produced XML files must conform to the XSD in order to be considered 'valid'. Employers will be able to use the schema to help develop or alter their systems to comply with the new standards in order to submit data files to CalPERS. XML tools are available on a variety of platforms to help IT developers create XML files that adhere to the CalPERS schema. The XML file is different from flat files that many Employers send CalPERS today in that the information is organized in a hierarchical structure much like a standard outline. The XML Schema Definition, available at the link above, documents this report structure in detail. This document provides an indication of how the report fields are related to each other in the column titled 'data type'. This file is a flat file and does not have a hierarchy.

In addition to the XSD, a sample XML file will be provided in the fall of 2008. The sample output file can be used as a model for your agency as you produce test files.

XML technologies define an extensible messaging framework that provides a message construct that can be exchanged over a variety of underlying protocols. This framework is designed to be independent of any particular programming language, platform, and other technical criteria. The following links provide some of the tools that are available on the Internet that can help you better understand how to prepare an XML Schema:

ToolKit / Information	Location
Java Apache AXIS	http://xml.apache.org/axis
Python Web Services	http://Pywebsvcs.sourceforge.net
Perl SOAP	http://www.soaplite.com
PHP NuSOAP	http://www.sourceforge.net/projects/nusoap/
XML	http://www.xml.org/
Microsoft Windows Communication Foundation (WCF) – search by "Building Clients"	http://msdn.microsoft.com/en-us/netframework/aa663324.aspx
C++	http://www.sqldata.com/SoapClient/SoapClient30.htm

Version History

Ver	DE#	DATA ELEMENT NAME	DESCRIPTION OF CHANGE
V1			Initial release of document
V2	1	Program Type	Added Health as a code value
			Added clarification in "Description of Submitted Data" column for new Health code value
V2	3	Transaction Type	Added clarification in "Description of Submitted Data" column for the application Transaction Types to submit for the new Health program code
V2	4	Agency Code	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	15	Position Code	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	16	Member Category	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	17	Tier	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	18	Work Calendar	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	19	CBU	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	20	State ARP	Added clarification in "Description of Submitted Data" column under 'Note' section

Ver	DE#	DATA ELEMENT NAME	DESCRIPTION OF CHANGE
V2	22	Optional Member Position	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	23	Optional Date of Entry	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	31	Temporary Appointment	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	32	Temporary Appointment Separation Date	Added clarification in "Description of Submitted Data" column under 'Note' section
V2	34	Retired Annuitant	Added clarification in "Description of Submitted Data" column under 'Note' section

State Retirement Enrollment Reporting File Table

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
1	Program Type	**Description:** The Program Type identifies the program for the transaction record sent by the Employer. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' or 'New Judge Appointment'. Required when Transaction Type is 'Appointment Change' for the Health program. **Note:** Data accepted for Transaction Type of 'Appointment Change'. Supplemental Income Plan (SIP) and Legislator Retirement Plan (LRS) Enrollment are not reportable through this file. Health transactions are only reported through this interface for appointment change events. New health appointments can only be created through the Health	C	String	**LONG NAME** / **CODE VALUE**		3
					California Public Employees' Retirement System (PERS)	CPE	
					All Judge's Retirement Systems	JR3	
					Health	HLT	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
		Enrollment interface.				
2	Employer's CalPERS ID	**Description:** The CalPERS ID is a unique 10 digit identifier created by the new system. **Explanation:** The new system will create this unique identifier. This unique identifier replaces the Employer/Unit Code. • If the County Office of Education (COE) reports for a school district, use the school district's CalPERS ID. • If the school district reports itself, use the school district's CalPERS ID. • If the COE reports on behalf of COE employees, use the COE's CalPERS ID. **Required:** When reporting new appointments and appointment updates. **Note:** No notable information	C	String	##########	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
3	Transaction Type	**Description:** Indicates the transaction type of a qualifying event. **Explanation:** See description **Required:** This data is required. **Notes:** The only Transaction Types that can be sent for the Program Type of 'Health' are: • Begin Leave • End Leave • Appointment Change • Permanent Separation	R	String	**LONG NAME**	**CODE VALUE**	3
					New Appointment	NAP	
					Appointment Change	ACH	
					Begin Leave	BEL	
					End Leave	ENL	
					Permanent Separation	PSP	
					To Local ARP	TLA	
					From Local ARP	FLA	
					New Judge Appointment	NJA	
					Address Change	ADC	
					Profile Change	PRC	
					Membership Inquiry	MIQ	
					Site Change	STC	
					Left Bench	LFB	

For definitions of these Transaction Types, please see Appendix A, Section 1

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
4	Agency Code	**Description:** This is the SCO Agency Code from former external position number. **Explanation:** This should reflect the physical location that an employee reports to or works at. **Required:** When Transaction Type is 'New Appointment' or 'New Judge Appointment' **Note:** This data is accepted when Transaction Type is 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	###	3
5	Unique Transaction Identifier	**Description:** The Unique Transaction Identifier is a memo field to record text for tracking purposes. **Explanation:** Employers uploading files can use this field to record a text memo for tracking purposes.	C	String	xxxxxxxx-xxxx-xxxx-xxxx-xxxxxxxxxxxx	36

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
		Required: Required if the file is sent using FTP. It is optional for File Upload **Note:** For Employers who upload files, this field can be used as a free-text memo for tracking purposes. This is not required for successful submission of the file For FTP-based submissions, CalPERS will return the universally unique identifier (UUID) provided by the employer, with each transaction's success or failure. Employers, who choose this integration style, must be able to programmatically match the UUIDs on the CalPERS response, with the transaction submitted to CalPERS, on the input file. This number must be created by a UUID generator				

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
6	Leave of Absence Type	**Description:** The Employee's leave of absence type. **Explanation:** See description **Required:** When Transaction Type is 'Begin Leave'. **Note:** No notable information.	C	String	**LONG NAME**	**CODE VALUE**	3
					Military Leave	MIL	
					Industrial Disability Leave	IDL	
					Non-Industrial DL	NDL	
					State Disability Leave	SDL	
					Sabbatical – Full Pay	SFP	
					Sabbatical – Partial Pay	SPP	
					Workers Comp	WC	
					Family Medical Leave	FML	
					Educational Leave	EDL	
					Service Leave	SEL	
					Maternity/Paternity Leave	MPL	
					Other Leave	OTL	
					Unpaid Leave	UNL	
7	Perm Sep Reason	**Description:** Reason for permanent separation. **Explanation:** See description **Required:** When Transaction Type is 'Perm Sep' **Note:** No notable information	C	String	**LONG NAME**	**CODE VALUE**	3
					Death	DEA	
					Layoff	LAY	
					Termination with Cause	TWC	
					Other	OTH	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
8	Transaction Effective Date	**Description:** CalPERS Effective Date for the specific transaction. **Explanation:** This date may differ from the Original Hire Date if it takes time for the Employee to meet eligibility requirements for entering into membership. • For a 'New Appointment', this date is the date the Employer begins reporting contributions for the Employee. • For an 'Appointment Change / Site Change', this is the first day the reported change takes effect. • For 'Begin Leave', this is the first day the leave of absence begins. • For 'End Leave', this is the day the leave of absence ends. • For 'To Local ARP', this is the day the Employer moves the Employee into Local ARP and stops making CalPERS contributions. • For 'From Local ARP', this is the	R	Date	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
		day the Employer moves the Employee from Local ARP to making CalPERS contributions. • For 'Permanent Separation / Left Bench', this is the last day of employment with no expectation of returning to the Employer. • For 'New Judge Appointment', this is the first day on the bench. • For 'Address Change', this is the day the Employee's address change is valid. • For 'Profile Change', this is the day the Employee's profile change is valid. **Required:** This data is required. **Note:** No notable information				

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
9	Deletion Indicator	**Description:** Rescinds a previous transaction. **Explanation:** Current transaction must have the same set of values as the transaction that should not have occurred. **Required:** No required data. **Note:** No notable information.	O	String	True False	5
10	Correction Indicator	**Description:** Corrects a previous transaction. **Explanation:** Current transaction must provide the updated values for the transaction you are correcting. **Required:** No required data. **Note:** No notable information.	O	String	True False	5
11	Prior Transaction	**Description:** Changes the Effective Date of a	C	Date	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
	Effective Date	prior transaction **Explanation:** In order to locate the exact transaction you wish to correct, you must enter the Effective Date (incorrect date) of that transaction. **Required:** When the Correction indicator is set to true and the Transaction Effective Date from the previous transaction requires correction. Applicable for transaction types: 'New appointment', 'Appointment Change', 'Begin Leave', 'End Leave', 'Permanent Separation', 'To Local ARP', 'From Local ARP', and 'New Judge Appointment' **Note:** No notable information				

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
12	New SSN	**Description:** The New SSN field is a correction to the Social Security Number. **Explanation:** Used to correct a member's Social Security Number. **Required:** No required data. **Note:** Only applicable for Transaction Type 'Profile Change'	O	String	#########	9
13	Original Hire Date	**Description:** The first hire date recorded for this Employee at this Employer, regardless of whether or not the original hire led to membership **Explanation:** See description. **Required:** When Transaction Type is 'New Appointment' **Note:** No notable information	C	Date	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
14	Appointment ID	**Description:** The Appointment ID uniquely identifies the job into which the employee has been hired. **Explanation:** CalPERS will generate and store Appointment IDs for employees at the time of enrollment. **Required:** If multiple appointments exist with the reporting Employer **Note:** Prior to system implementation, CalPERS will provide Employers with a list of Appointment IDs for their employees. After system implementation, Employers can run a report online to generate a list of Appointment ID's.	C	String	##########	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
15	Position Code	**Description:** This code represents the position title into which the employee has been hired **Explanation:** This is the unique identifier of the position title for the Employer, generated by the Employer. **Required:** When an Employer has a contract or resolution that provides benefits to the Employee by position and the Employer is reporting Transaction Type 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	xxxxxxxxxx	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
16	Member Category	**Description:** The category assigned by the Employer when an employee receives an appointment. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	**LONG NAME**	**CODE VALUE**	3
					Miscellaneous	MIS	
					Safety - Police	SPO	
					Safety - Fire	SFI	
					Safety - County Peace Officer	SCP	
					Safety - Sheriff	SSH	
					Safety - Prosecutor	SPR	
					Safety - Other Safety	SMF	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
17	Tier	**Description:** This is the tier assigned by the employer when an employee establishes an appointment. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	**LONG NAME**	**CODE VALUE**	3
					1st Tier	1	
					2nd Tier	2	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
18	Work Calendar	**Description:** The position's yearly work schedule defining the number of months worked versus months paid. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems' If work calendar cannot be determined, 'Work 12 Months/Paid 12 Months' should be chosen.	C	String	**LONG NAME**	**CODE VALUE**	3
					Work 9 Months/Paid 9 Months	001	
					Work 9 Months/Paid 10 Months	002	
					Work 9 Months/Paid 11 Months	003	
					Work 9 Months/Paid 12 Months	004	
					Work 10 Months/Paid 10 Months	005	
					Work 10 Months/Paid 11 Months	006	
					Work 10 Months/Paid 12 Months	007	
					Work 11 Months/Paid 11 Months	008	
					Work 11 Months/Paid 12 Months	009	
					Work 12 Months/Paid 12 Months	010	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
19	CBU	**Description:** The collective bargaining unit representing the Employee. **Explanation:** See description. **Required:** Required if the Employer provides benefit distinctions by CBU and the Employer is reporting Transaction Types 'New Appointment' or 'New Judge Appointment'. **Note:** Data accepted for Transaction Type 'Appointment Change' for all Program Types	C	String	xxxxxxxxxx	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
20	State ARP	**Description:** This field indicates whether or not the person is enrolled in the State Alternate Retirement Program. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note**: Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	True False	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
21	Date Entered State ARP	**Description:** This field indicates whether or not the person is enrolled in the State Alternate Retirement Program. **Explanation:** See description **Required:** No required data. **Note:** Do not send a value in this field. my|CalPERS will derive this date. If this field is reported, my|CalPERS will ignore the value.	N/A	N/A	N/A	N/A

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
22	Optional Member Position	**Description:** Indicates the position an employee holds if the employee is not required to participate in CalPERS retirement program and has elected to enroll voluntarily. **Explanation:** See description **Required:** No required data. **Note:** Data accepted for Transaction Types 'New Appointment'; or 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	O	String	**LONG NAME**	**CODE VALUE**	3
					City Council	CYC	
					County Board of Supervisors	CBS	
					Other	OTH	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
23	Optional Date of Entry	**Description:** Indicates the date the employee entered the optional member position. **Explanation:** See description **Required:** No required data. **Note:** Data accepted for Transaction Types 'New Appointment'; or 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	O	Date	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
24	Covered by '59 Survivor	**Description:** Indicator that Employee has elected '1959 Survivor Benefits' coverage. **Explanation:** See description. **Required:** When Transaction Type is 'New Appointment' **Note:** This data element cannot be marked True if 'Covered by SSA' is True	C	String	True False	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
25	Covered by SSA	**Description:** Indicator that Employee is covered by Social Security **Explanation:** See description. **Required:** When Transaction Type is 'New Appointment' **Note:** This data element cannot be marked True if 'Covered by '59 Survivor' is True	C	String	True False	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
26	PLP Participant	**Description:** Indicator that participant has elected to enroll in the Personal Leave Program (PLP). **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Schools only	C	String	True False	5
27	PLP Rates	**Description:** The rate at which the individual earns PLP credit. **Explanation:** See description **Required:** Required if the participant has been identified as a participant enrolled in PLP. **Note:** No notable information	C	Decimal	#####.###	9

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
28	Exempt Authority	**Description:** Identifies the records that are exempt from civil service. **Explanation:** The purpose of the field is to determine whether the member is eligible for PEMHCA coverage at retirement when retirement is deferred beyond 120 days following permanent separation. **Required:** When Transaction Type is 'New Judge Appointment' **Note:** Data accepted if JRS and Transaction Type is 'Appointment change'	C	String	**LONG NAME**	**CODE VALUE**	3
					Exempt Authority A	EAA	
					Exempt Authority B	EAB	
					Exempt Authority C	EAC	
					Exempt Authority D	EAD	
					Exempt Authority E	EAE	
					Exempt Authority F	EAF	
					Exempt Authority G	EAG	
					Exempt Authority H	EAH	
					Exempt Authority I	EAI	
					Exempt Authority K	EAK	
					Exempt Authority L	EAL	
					Exempt Authority M	EAM	
					Exempt Authority R	EAR	
					Exempt Authority S	EAS	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
29	Court Level	**Description:** The level to which the judge has been elected or appointed, for JRS and JRSII. **Explanation:** See description **Required:** When Transaction Type is 'New Judge Appointment' **Note:** Data accepted if JRS and Transaction Type is 'Appointment Change'	C	String	**LONG NAME**	**CODE VALUE**	3
					County Superior Court	CSC	
					California Appellate Court	CAC	
					California Supreme Court	CSU	
					Chief Justice	CJU	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
30	County/District	**Description:** The county in which the Superior Court Judge is serving, or the district in which the Appellate Court Judge is serving. **Explanation:** See description **Required:** When Transaction Type is 'New Judge Appointment' **Note:** Data accepted if JRS and Transaction Type is 'Appointment change'	C	String	See Appendix A, Section 3	3

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
31	Temporary Appointment	**Description:** Identifies the appointment is not a permanent appointment. **Explanation:** See description **Required:** No required data **Note:** Data accepted for Transaction Types 'New Appointment'; and 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	O	String	True False	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
32	Temporary Appointment Separation Date	**Description:** This field captures the separation date for the temporary appointment. **Explanation:** See description **Required:** When a temporary appointment is reported **Note:** Data accepted for Transaction Types 'New Appointment'; and 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	Date	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
33	Assignment Type	**Description:** Elected/Appointed **Explanation:** See description **Required:** When Transaction Type is 'New Judge Appointment' **Note:** Data accepted if JRS and if Transaction Type is 'Appointment change'	C	String	**LONG NAME**	**CODE VALUE**	3
					Elected	ELE	
					Appointed	APP	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
34	Retired Annuitant	**Description:** Indicator that the individual being reported is retired, with qualification to work under a certain limit. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment' **Note:** Data accepted for Transaction Type 'Appointment Change' for Program Types of 'CalPERS' and 'All Judge's Retirement Systems'	C	String	True False	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
35	Unused Sick Leave	**Description:** Remaining hours of sick leave at the time of separation from employment, as reported by the Employer. **Explanation:** See description **Required:** No required data. **Note:** Applicable only for Transaction Type 'Perm Sep'	O	Decimal	#####.###	9
36	Unused Education Leave	**Description:** Remaining hours of educational leave at the time of separation from employment, as reported by the Employer. **Explanation:** See description **Required:** No required data. **Note:** Applicable only for Transaction Type 'Perm Sep'	O	Decimal	#####.###	9

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
37	Person ID Type	**Description:** Type of unique Employee identifier **Explanation:** On first report of an Employee, this can be SSN. On all subsequent transactions for the Employee, this will be the CalPERS ID. **Required:** This data is required. **Note:** No notable information	R	String		3

Field values table for row 37:

LONG NAME	CODE VALUE
Social Security Number	SSN
CalPERS Identification	PID

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
38	Person ID	**Description:** This data element will contain the employee's unique identifier for the identifier type reported. **Explanation:** If SSN is selected, the number must be submitted using the following format. • The Social Security Number must be nine digits (no hyphens). • Social Security Number cannot start with 8, 9, or 666. • Each section of the Social Security Number cannot be all zeroes (i.e., 000 ## ####, ###00####, and #####0000). The CalPERS ID is 10 digits in length. **Required:** This data is required. **Note:** No notable information	R	String	######### (SSN) ########## (CalPERS ID)	10

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
39	First Name	**Description:** The Employee's first name. **Explanation:** See description. **Required:** This data is required. **Note:** Only Alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted	R	String	xxxxxxxxxxxxxxxxxxxx	20
40	Middle Name	**Description:** The Employee's middle name. **Explanation:** See description. **Required:** No required data. **Note:** Alpha characters only and will allow blank spaces, hyphens (-), and apostrophes (').	O	String	xxxxxxxxxxxxxxxxxxxx	20

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
41	Last Name	**Description:** The Employee's last name. **Explanation:** See description. **Required:** This data is required. **Note:** • Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted. • Minimum of one alpha character. • Cannot begin with a blank space	R	String	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	30

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
42	Suffix	**Description:** The Employee's suffix, if applicable. **Explanation:** See description **Required:** No required data. **Note:** No notable information	O	String	**LONG NAME**	**CODE VALUE**	3
					Senior	SR	
					Junior	JR	
					I	I	
					II	II	
					III	III	
					IV	IV	
					V	V	
					Doctor of Philosophy	PHD	
					Doctor of Medicine	MD	
					Certified Public Accountant	CPA	
					Doctor of Education	EDD	
					Esquire	ESQ	
					Doctor of Dental Surgery	DDS	
43	Gender	**Description:** The Employee's gender. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment', 'New Judge Appointment' or 'Profile Change'. **Note:** No notable information	C	String	**LONG NAME**	**CODE VALUE**	3
					Male	M	
					Female	F	
					Unknown	U	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES			MAX LENGTH
44	Birth Date	**Description:** The Employee's date of birth. **Explanation:** See description. **Required:** When Transaction Type is 'New Appointment', 'New Judge Appointment' or 'Profile Change' **Note:** No notable information	C	Date	yyyy-mm-dd			10
45	Address Type	**Description:** The Employee's address type. **Explanation:** See description **Required:** When Transaction Type is 'New Appointment', 'New Judge Appointment' or 'Address Change' **Note:** No notable information	C	String	**LONG NAME**		**CODE VALUE**	3
					Mailing Address		MAI	
					Physical Address		PHY	

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
46	Address 1	**Description:** The first address line of the address to be entered. **Explanation:** Typically used for the Employee's street address or "in care of" information. **Required:** When Transaction Type is 'New Appointment', 'Address Change' or 'New Judge Appointment' **Note:** If the address is an apartment or suite number, and can not fit in Address 1, then use Address 2	C	String	Free form text of up to 30 characters	30

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
47	Address 2	**Description:** The second address line **Explanation:** Typically used for the employee's street address if address line 1 was used for "in care of" information; otherwise would be used for address information that does not fit on address line 1, such as; suite number, building name, room number, apartment number, etc. **Required:** No required data. **Note:** Data accepted if 'Address 1' is supplied. Data accepted for Transaction Types 'New Appointment', 'New Judge Appointment' and 'Address Change'.	O	String	Free form text of up to 30 characters	30

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
48	City	**Description:** The city applicable to the address entered. **Explanation:** See description. **Required:** When Transaction Type is 'Address Change' **Note:** Data accepted if 'Address 1' is supplied. Data element accepts alpha and numeric characters. Data accepted for Transaction Types 'New Appointment' and 'New Judge Appointment'	C	String	Free form text of up to 30 characters	30

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
49	State	**Description:** The code value for the state applicable to the address entered, if country selected is United States of America (USA) or Mexico **Explanation:** See description. **Required:** When Transaction Type is 'Address Change' or 'Address 1' is supplied **Note:** Data accepted for Transaction Types 'New Appointment' and 'New Judge Appointment'.	C	String	See Appendix A, Section 2	3

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
50	Zip Code 5	**Description:** The first five digits of the zip code for the address designated in Address Type: **Explanation:** • First five (5) numbers are mandatory • Field is Numeric • Format is five (required) + four (optional) **Note:** Data accepted for Transaction Type 'New Appointment' and 'New Judge Appointment'	C	String	#####	5

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
51	Zip Code 4	**Description:** The next four digits of the zip code for the address designated in Address Type. **Explanation:** Data accepted if 'ZIP Code – 5' digits is supplied **Required:** No required data. **Note:** Data accepted for Transaction Types 'New Appointment', 'New Judge Appointment' and 'Address Change'	O	String	####	4

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
52	Country	**Description:** The code value for the country **Explanation:** See description **Required:** When Transaction Type is 'Address Change' or 'Address 1' is supplied **Note:** Data accepted for Transaction Types 'New Appointment' and 'New Judge Appointment'	C	String	See Appendix A, Section 4	3

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES		MAX LENGTH
53	Province	**Description:** The province or territory **Explanation:** See description **Required:** When Country selected is Canada and Transaction Types are 'Address Change' or 'New Appointment' or 'Address 1' is supplied **Note:** Data accepted for Transaction Type 'New Judge Appointment'. If Country is not USA, Mexico, or Canada, then Province is optional and can be submitted through free form text.	C	String	**LONG NAME**	**CODE VALUE**	50
					Alberta	AB	
					British Columbia	BC	
					Manitoba	MB	
					New Brunswick	NB	
					Newfoundland	NF	
					Northwest Territories	NT	
					Nova Scotia	NS	
					Ontario	ON	
					Prince Edward Island	PE	
					Quebec	PQ	
					Saskatchewan	SK	
					Yukon	YT	
					Free form text of up to 50 characters		

#	DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	DATA TYPE	FIELD VALUES	MAX LENGTH
54	Postal Code	**Description:** The International Postal Code **Explanation:** The International Postal Code is alphanumeric. **Required:** When Country indicated is Canada or Mexico or 'Address 1' is supplied **Note:** Data accepted for Transaction Types 'New Appointment', 'New Judge Appointment' and 'Address Change'	O	String	Free form text of up to 12 characters	12

Appendix A

1. **Transaction Type Descriptions**

Transaction Type	Definition
New Appointment	New employment. This includes a new position that an Employee takes with the employer, whether it's the first time employed with the Employer, rehiring a person who worked for the Employer at one point, or additional employment for a person who is currently employed by the same Employer. Transactions should be reported upon reaching eligibility for CalPERS membership. Effective Date is the first day of membership.
Appointment Change / Site Change	A change in employment that is continuous (i.e. with no employment gaps). This transaction could include one or more of the following changes: a move from one site to another, a position or group change. The result of this transaction could result in a benefit change for the Employee. Effective Date is the first day the changes take effect.
Begin Leave	Indicates the beginning of a leave of absence (e.g. Military Leave). Effective Date is the first day of the leave period.
End Leave	Indicates the end of a leave of absence. Effective Date is the first day back on the job.
To Local ARP	Indicates that the employer has changed a member's status from contributing to CalPERS to contributing to a Local ARP plan. Effective date is the first day the employer moves the Employee into the Local ARP plan and stops making CalPERS contributions. This field applies only to PAs who have such a provision in their contract
From Local ARP	Indicates that the employer has changed a member's status from contributing to a Local ARP plan back to contribution to CalPERS. Effective Date is the first day employer moves the Employee from the Local ARP plan back to making CalPERS contributions. This field applies only to PAs who have such a provision in their contract
Permanent Separation / Left Bench	The Employee leaves the position with no expectation of returning. Effective Date is the last day of employment.

Transaction Type	Definition
New Judge Appointment	New employment for State and County judges. Effective Date is the first day on the bench.
Address Change	A change to the Employee's address. Effective Date is the first day that the address is valid.
Profile Change	A change to the Employee's profile (name, gender, birth date, SSN). Effective Date is the first day that the change is valid.
Membership Inquiry	Transaction used only to query the system as to whether or not this individual is eligible for CalPERS membership. The person must be a current active member in the system (not in a status of refunded or retired). Eligibility is strictly for the CalPERS program, not JRS, JRS II or LRS.
Site Change	Indicates that the Employee has changed his/her location of work. The Employee is still working for the same Employer, but works at a different division/agency.
Left Bench	The judge leaves the bench with no expectation of returning. Effective Date is the last day of employment.

2. **State/Province & Territories Code Values**

LONG NAME	CODE VALUE
California	CA
Alabama	AL
Alaska	AK
American Samoa	AS
Arizona	AZ
Arkansas	AR
Armed Forces Europe	AE
Armed Forces Pacific	AP
Armed Forces the Americas	AA
Colorado	CO
Connecticut	CT
Delaware	DE
District of Columbia	DC
Federated States of Micronesia	FM
Florida	FL
Georgia	GA
Guam	GU
Hawaii	HI
Idaho	ID
Illinois	IL
Indiana	IN
Iowa	IA
Kansas	KS
Kentucky	KY

LONG NAME	CODE VALUE
Louisiana	LA
Maine	ME
Marshall Islands	MH
Maryland	MD
Massachusetts	MA
Michigan	MI
Minnesota	MN
Mississippi	MS
Missouri	MO
Montana	MT
Nebraska	NE
Nevada	NV
New Hampshire	NH
New Jersey	NJ
New Mexico	NM
New York	NY
North Carolina	NC
North Dakota	ND
North Mariana Islands	MP
Ohio	OH
Oklahoma	OK
Oregon	OR
Palau	PW
Pennsylvania	PA
Puerto Rico	PR
Rhode Island	RI
South Carolina	SC

LONG NAME	CODE VALUE
South Dakota	SD
Tennessee	TN
Texas	TX
Utah	UT
Vermont	VT
Virgin Islands	VI
Virginia	VA
Washington	WA
West Virginia	WV
Wisconsin	WI
Wyoming	WY
Aguascalientes	AG
Baja California, Norte	BJ
Baja California, Sur	BS
Campeche	CP
Chiapas	CHI
Chihuahua	CI
Coahuila	CU
Colima	CL
Distrito Ferderal	DF
Durango	DG
Guanajuato	GJ
Guerrero	GR
Hidalgo	HG
Jalisco	JA
Mexico	EM
Michoacan	MH

LONG NAME	CODE VALUE
Moreios	MR
Nayarit	NA
NuevoLeon	NL
Oaxaca	OA
Puebla	PU
Queretaro	QA
Quintana Roo	QR
San Luis Potosi	SL
Sinaloa	SI
Sonora	SO
Tabasco	TA
Tamaulipas	TM
Tlaxcala	TL
Veracruz	VZ
Yucatan	YC
Zacatecas	ZT

3. County/District Code Values

LONG NAME	CODE VALUE
1 - Alameda	001
2 - Alpine	003
3 - Amador	005
4 - Butte	007
5 - Calaveras	009
6 - Colusa	011
7 - Contra Costa	013
8 - Del Norte	015
9 - El Dorado	017
10 - Fresno	019
11 - Glenn	021
12 - Humboldt	023
13 - Imperial	025
14 - Inyo	027
15 - Kern	029
16 - Kings	031
17 - Lake	033
18 - Lassen	035
19 - Los Angeles	037
20 - Madera	039
21 - Marin	041
22 - Mariposa	043
23 - Mendocino	045
24 - Merced	047
25 - Modoc	049
26 - Mono	051

LONG NAME	CODE VALUE
27 - Monterey	053
28 - Napa	055
29 - Nevada	057
30 - Orange	059
31 - Placer	061
32 - Plumas	063
33 - Riverside	065
34 - Sacramento	067
35 - San Benito	069
36 - San Bernardino	071
37 - San Diego	073
38 - San Francisco	075
39 - San Joaquin	077
40 - San Luis Obispo	079
41 - San Mateo	081
42 - Santa Barbara	083
43 - Santa Clara	085
44 - Santa Cruz	087
45 - Shasta	089
46 - Sierra	091
47 - Siskiyou	093
48 - Solano	095
49 - Sonoma	097
50 - Stanislaus	099
51 - Sutter	101
52 - Tehama	103
53 - Trinity	105
54 - Tulare	107

LONG NAME	CODE VALUE
55 - Tuolumne	109
56 - Ventura	111
57 - Yolo	113
58 - Yuba	115
Out of State	000
1st District (SF)	100
2nd District (LA)	110
2nd Sub District (Ventura)	117
3rd District (Sac)	120
4th District (San Diego)	130
4th Sub District (Riverside)	131
4th Sub District (Santa Ana)	132
5th District (Fresno)	140
6th District (Santa Clara)	150

4. **Country Code Values**

LONG NAME	CODE VALUE
United States	US
Canada	CA
Mexico	MX
Afghanistan	AF
Albania	AL
Algeria	DZ
American Samoa	AS
Andorra	AD
Angola	AO
Anguilla	AI
Antarctica	AQ
Antigua & Barbuda	AG
Argentina	AR
Armenia	AM
Faroe Islands	FO
Aruba	AW
Ashmore & Cartier Islands	AC
Australia	AU
Austria	AT
Azerbaijan	AZ
Azores	P2
Bahamas	BS
Bahrain	BH
Baker Island	FQ
Bangladesh	BD
Barbados	BB

LONG NAME	CODE VALUE
Bassas Da India	DI
Belarus	BY
Belgium	BE
Belize	BZ
Benin	BJ
Bermuda	BM
Bhutan	BT
Bolivia	BO
Bosnia-Herzegovina	BA
Botswana	BW
Bouvet Island	BV
Brazil	BR
British Indian Ocean Terr	IO
Brunei	BN
Bulgaria	BG
Burkina Faso	BF
Burma	BU
Burundi	BI
Cambodia	KH
Cameroon	CM
Canary Islands	S2
Cape Verde	CV
Cayman Islands	KY
Central African Republic	CF
Chad	TD
Chile	CL
China	CN
Christmas Island (Pacific)	CX
Christmas Isln-Indian Ocn	KT

LONG NAME	CODE VALUE
Clipperton Island	IP
Cocos (Keeling) Islands	CC
Colombia	CO
Comoros	KM
Congo	CG
Cook Islands	CK
Coral Sea Islands Terrtry	CT
Costa Rica	CR
Croatia	HR
Cuba	CU
Cyprus	CY
Czech Republic	CZ
Denmark	DK
Djibouti	DJ
Dominica	DM
Dominican Republic	DO
Ecuador	EC
Egypt	EG
El Salvador	SV
England	U5
Equatorial Guinea	GQ
Eritrea	ER
Estonia	EE
Ethiopia	ET
Europa Island	EU
Falkland Islands	FA
Fiji	FJ
Finland	FI
France	FR

LONG NAME	CODE VALUE
French Guiana	GF
French Polynesia	FP
French Southern Antarctic	FS
Gabon	GA
Gambia	GM
Gaza Strip	GZ
Georgia	GE
Germany	DE
Ghana	GH
Gibraltar	GI
Glorioso Islands	GO
Greece	GR
Greenland	GL
Grenada	GD
Guadeloupe	GP
Guam	GU
Guatemala	GT
Guernsey	GG
Guinea	GN
Guinea Bissau	GW
Guyana	GY
Haiti	HT
Heard Mcdonald Islands	HM
Honduras	HN
Hong Kong	HK
Howland Island	HQ
Hungary	HU
Iceland	IS
India	IN

LONG NAME	CODE VALUE
Indonesia	ID
Iran	IR
Iraq	IQ
Iraq Saudi Arabia Neutral	IY
Ireland	IE
Isle Of Man	IM
Israel	IL
Italy	IT
Ivory Coast	IV
Jamaica	JM
Jan Mayen	JN
Japan	JP
Jersey	JE
Johnston Atoll	JQ
Jordan	JO
Juan De Nova Island	JU
Kazakhstan	KZ
Kenya	KE
Kingman Reef	KQ
Kiribati	KI
Kosovo	KW
Kuwait	KG
Kyrgyzstan	LA
Laos	LV
Latvia	LB
Lebanon	LS
Lesotho	LR
Liberia	LY
Libya	LI

LONG NAME	CODE VALUE
Liechtenstein	LT
Lithuania	LU
Luxembourg	MO
Macau	MK
Macedonia	MG
Madagascar	MW
Malawi	MY
Malaysia	MV
Maldives	ML
Mali	MT
Malta	MH
Marshall Islands	MQ
Martinique	MR
Mauritania	MU
Mauritius	YT
Mayotte	FM
Micronesia	MI
Midway Islands	MD
Moldova	MC
Monaco	MN
Mongolia	ME
Montenegro	MS
Montserrat	MA
Morocco	MZ
Mozambique	NA
Namibia	NR
Nauru	BQ
Navassa Island	NP
Nepal	NL

LONG NAME	CODE VALUE
Netherlands	AN
Netherlands Antilles	NC
New Caledonia	NZ
New Zealand	NI
Nicaragua	NE
Niger	NG
Nigeria	NU
Niue	NF
Norfolk Island	KN
North Korea	U2
Northern Ireland	MP
Northern Mariana Islands	NO
Norway	OM
Oman	PK
Pakistan	LQ
Palmyra Atoll	PA
Panama	PG
Papua New Guinea	PF
Paracel Islands	PY
Paraguay	PE
Peru	PH
Philippines	PN
Pitcairn Island	PL
Poland	PT
Portugal	RQ
Puerto Rico	QA
Qatar	KS
Republic Of South Korea	RE
Reunion	RO

LONG NAME	CODE VALUE
Romania	RU
Russia	RW
Rwanda	SM
San Marino	ST
Sao Tome & Principe	SA
Saudi Arabia	U3
Scotland	SN
Senegal	RS
Serbia	SC
Seychelles	SL
Sierra Leone	SG
Singapore	SK
Slovakia	SI
Slovenia	SB
Solomon Islands	SO
Somalia	ZA
South Africa	ES
Spain	SP
Spratly Islands	LK
Sri Lanka	SH
St Helena	NK
St Kitts & Nevis	SU
St Lucia	SQ
St Pierre & Miquelon	VC
St Vincent & Grenadines	SD
Sudan	SR
Suriname	SJ
Svalbard	SZ
Swaziland	SE

LONG NAME	CODE VALUE
Sweden	CH
Switzerland	SY
Syria	TW
Taiwan	TI
Tajikistan	TZ
Tanzania	TH
Thailand	TG
Togo	TK
Tokelau	TO
Tonga	TT
Trinidad and Tobago	TE
Tromelin Island	PS
Trust Terr Of Pacific Isl	TN
Tunisia	TR
Turkey	TM
Turkmenistan	TC
Turks & Caicos Islands	TV
Tuvalu	UG
Uganda	UA
Ukraine	AE
United Arab Emirates	GB
United Kingdom	UK
Uruguay	UY
Uzbekistan	UZ
Vanuatu	VU
Vatican City	VT
Venezuela	VE
Vietnam	VN
Virgin Islands(British)	VG

LONG NAME	CODE VALUE
Virgin Islands(U.S.)	VI
Wake Island	WQ
Wales	U4
Wallis & FUTUNA	WF
West Bank	WE
Western Sahara	EH
Western Samoa	WS
Yemen	YE
Yugoslavia	YO
Zaire	ZR
Zambia	ZM
Zimbabwe	ZW

Appendix B – Comparison of New Field Values to Legacy (ACES) Field Values

#	my|CalPERS Field Name	Definition	Equivalent ACES Field Name	Change?
1	Program Type	Identifies the retirement program for each transaction record sent by the Employer.	Retirement System	Yes
2	Employer's CalPERS ID	Unique 10 digit identifier created by the new system.	PERS ER Code	Yes
3	Transaction Type	Identifies the transaction type of a qualifying event.	Transaction Type	Yes
4	Agency Code	This is the SCO Agency Code from former external position number.	Agency Code	No
5	Unique Transaction Identifier	Unique ID for every record.	Transaction #	No
6	Leave of Absence Type	Reason for a leave of absence (e.g. Military Leave, Workers Comp, Family Medical Leave).	Appointment Change - Leave	Yes
7	Perm Sep Reason	Reason for permanent separation.	Status Reason	Yes
8	Transaction Effective Date	CalPERS Effective Date for the specific transaction.	Appt Transaction Eff Date Address Effective Date	Yes
9	Deletion Indicator	Rescinds a previous transaction.	Non-existent	Yes
10	Correction Indicator	Corrects a previous transaction.	Non-existent	Yes
11	Prior Transaction Effective Date	Changes the effective date of a prior transaction.	Non-existent	Yes
12	New SSN	A correction to the Social Security Number.	Non-existent	Yes
13	Original Hire Date	The first hire date recorded for this Employee at this Employer, regardless of whether or not the original hire led to membership	Non-existent	Yes

#	my|CalPERS Field Name	Definition	Equivalent ACES Field Name	Change?
14	Appointment ID	The identifier representing the appointment into which the Employee has been hired CalPERS will generate and store Appointment ID for the Participant at the time of enrollment. If the Employee has been hired into a new job for an existing appointment, this ID can be reported by the Employer (e.g., Employee switches from being a janitor to bus driver) to identify the Employee.	SCO External Position Number Non-existent for PA / Schools	Yes
15	Position Code	The Code representing the position title into which the employee has been hired.	Non-existent	Yes
16	Member Category	The category assigned by the Employer when an Employee receives an appointment.	PERS Coverage Group	Yes
17	Tier	This is the tier assigned by the employer when an employee establishes an appointment.	Non-existent	No
18	Work Calendar	The position's yearly work schedule defining the number of months worked versus months paid.	Non-existent	Yes
19	CBU	The collective bargaining unit representing the employee.	Non-existent	Yes
20	State ARP	This field indicates whether or not the person is enrolled in State Alternate Retirement Program	Non-existent	Yes
21	Date Entered State ARP	This field indicates whether or not the person is enrolled in the State Alternate Retirement Program. This field should NOT be reported by employers.	Non-existent	Yes

#	my|CalPERS Field Name	Definition	Equivalent ACES Field Name	Change?
22	Optional Member Position	Indicator that enrollment is for Employee not required to participate in PERS retirement program, and has elected to enroll voluntarily.	Optional Member Ind	No
23	Optional Date of Entry	Indicates the date the employee entered the optional member position.	Non-existent	Yes
24	Covered by '59 Survivor	Indicator that Employee has elected the 1959 Survivor Benefits' coverage.	part of coverage group	Yes
25	Covered by SSA	Indicator that Employee is subject to Social Security.	part of coverage group	Yes
26	PLP Participant	Indicator that participant has elected to enroll in the Personal Leave Program (PLP)	Non-existent	Yes
27	PLP Rates	The rate at which the individual earns PLP credit	Non-existent	Yes
28	Exempt Authority	Identifies the records that are exempt from civil service	Non-existent	Yes
29	Court Level	The level to which the judge has been elected or appointed.	SCO External Position Number PA / Schools - ?	Yes
30	County/District	The county in which the Superior court judge is serving.	SCO External Position Number PA / Schools - ?	Yes
31	Temporary Appointment	Identifies the appointment is not a permanent appointment	Temporary Appointment	No
32	Temporary Appointment Separation Date	This field captures the separation date for the temporary appointment.	Non-existent	Yes
33	Assignment Type	Elected/Appointed	Non-existent	Yes
34	Retired Annuitant	Indicator that the individual being reported is a retired employee.	Non-existent	Yes
35	Unused Sick Leave	Remaining hours of sick leave at the time of separation from employment, as reported by the Employer.	(T-Log only) Sick Leave Hours Count	Yes

#	my|CalPERS Field Name	Definition	Equivalent ACES Field Name	Change?
36	Unused Education Leave	Remaining hours of educational leave at the time of separation from employment, as reported by the Employer.	Non-existent	Yes
37	Person ID Type	Type of unique Employee identifier. Options include SSN CalPERS ID.	Non-existent	Yes
38	Person ID	Employee's unique identifier.	SSN	Yes
39	First Name	The Employee's first name.	First Name	No
40	Middle Name	The Employee's middle name.	Middle Name	No
41	Last Name	The Employee's last name.	Last Name	Yes
42	Suffix	The Employee's name suffix.	Name Suffix	No
43	Gender	The Employee's gender.	Gender	No
44	Birth Date	The Employee's date of birth.	Birth Date New Birth Date	Yes
45	Address Type	Types of addresses for an Employee.	Addr Type	No
46	Address 1	The first address line.	Street Address	No
47	Address 2	The second address line.	Alt Address Line	No
48	City	The city applicable to the address entered.	City	No
49	State	The state applicable to the address entered.	State	No
50	Zip Code 5	The 5 digit zip code.	ZIP Code 5	Yes
51	Zip Code 4	The 4 digit zip code.	ZIP Code 4 ZIP Code 2	Yes
52	Country	The country of the employee.	Country	No
53	Province	Foreign address: Province or Territory.	Province / Territory	No
54	Postal Code	The international postal code	Non-existent	Yes